



# Cassia County Board of Commissioners MEETING MINUTES

Monday, February 26, 2018

Cassia County Courthouse ▪ Commission Chambers  
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

CASSIA COUNTY

Recorded for:

CASSIA COUNTY COMMISSIONER

8:29:41 am 03-06-2018

2018-000912

No. Pages: 18

Fee: \$

JOSEPH W. LARSEN

County Clerk

Deputy: CVELASQUEZ

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

## AGENDA ITEMS

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

9:05 AM **Roll Call.**

**Present:** Kerry McMurray - Administrator (Not voting), Tim Darrington - Member, Bob Kunau, Chair, Doug Abenroth - County Attorney (Not voting), Joe Larsen - Clerk (Not voting).

**Absent:** Paul Christensen - Member.

- 4) 10:44 AM Amendment of agenda

10:44 AM **Motion:** to include discussion with Cassia County school board members, **Action:** The board amend the agenda for this meeting pursuant to Idaho Code § 74-206 (4) (c) (good faith reason the agenda item was not included in the posted agenda): inadvertently excluded from the agenda, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.  
Motion passed unanimously.

- a. Debbie Critchfield reported on the levy election for the Cassia School District.
- b. A budget presentation was provided by School Trustee Darin Moon. He detailed public funding that is earmarked to cover costs for personnel. Operating amounts have to come from remaining amounts. They also have to supplement salaries and benefits to attract teachers to this area. 95.3% of the funds go to salaries and wages. They have 59 buildings and \$900,000 goes to utilities and \$900,000 goes to extracurricular activities. No reimbursement comes from the State. That leaves them with \$300,000 left for curriculum and classroom supplies.
- c. The current levy is to cover curriculum needs and in meeting school supply needs. They need to enhance safety by acquiring cameras for buses. They also are in need of an additional school nurse. Grounds at the schools are lacking in playground equipment. Classroom furniture is \$10,000 per classroom to replace 25 to 30-year old furniture. Textbooks are also in need to be replaced for the math curriculum that is several years old.
- d. They are playing catchup with the accumulating needs that have not been met.
- e. Plant levy funds were used to purchase Chromebooks for nearly all students. Curriculum books are still needed.
- f. It was pointed out that computers are to supplement not replace textbooks.

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- g. Dr. Smyer discussed recent threats and their push for safety that has been taken very seriously. He complimented the Cassia County law enforcement for their assistance.
- h. Darrington talked about the potential of additional funding from the State. There is only a small portion that is discretionary funding.

5) 9:05 AM Calendar, meetings, and correspondence

- a. Thank you notes were received from the following for flowers received from the County following recent family deaths; Craig and Lois Rinehart, Jay and Laurie Heward, Susan Keck, and the family of Russell Rasmussen.
- b. Burley Irrigation District is celebrating 100 years as an organization with various events. On 3/23/2018 and on 7/6/2018 in conjunction with Declo Days, they are having open houses at the 2<sup>nd</sup> lift pump house.
- c. Department of Lands 2017 Annual Report detailing endowment board activities
- d. Report on the Idaho Land Grant Endowments
- e. Joint Public Defender Meeting at 7:30 a.m. Tuesday, 2/27/2018 in the Commission Chambers
- f. Joint Justice Meeting at 8:00 a.m. Tuesday, 2/27/2018 in the Commission Chambers
- g. Chair Kunua will attend Joint Meeting on 2/27/2018
- h. Early voting begins today for the Cassia School District supplemental levy election with Election Day on Tuesday, 3/13/2018

6) 9:10 AM Approval of Clerk's Office recommendations regarding junior college Certificate of Residency Forms

9:10 AM **Motion:** Clerk's Office recommendations to approve six junior college Certificate of Residency Forms as presented, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau - Chair.  
Motion passed unanimously.

7) 9:11 AM Personnel Matters:

- a. Time card – Road and Bridge Supervisor Sam Adams time card was in order
- b. Change of Status Request – Voluntary resignation of Mini-Cassia Criminal Justice Center part time Detention Deputy Daniel R. VanLeuwen

9:12 AM **Motion:** Change of Status Requests and time card as presented, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau - Chair.  
Motion passed unanimously.

8) 9:13 AM Executive Session (for the purpose of discussing personnel matters)

9:13 AM **Motion:** Consider personnel matters and confer with legal counsel regarding potential litigation, **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (b) and (f), **Moved by** Tim Darrington - Member **Seconded by** Bob Kunau - Chair.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 2).

**Yes:** Tim Darrington - Member, Bob Kunau - Chair.

9:43 AM Upon exit of Executive Session, the board took the matters under review and no action was taken.

9) 1:29 PM Review and approve Special Event Resource Request for Spudman 2018

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- a. McMurray reviewed the request of the for the 2018 Spudman Event which will be held at 2:00 p.m. Saturday, 7/28/2018.
- b. Their needs were presented and costs for those services were enumerated for each patrol unit and for a patrol boat and officers.
- c. Requirements of indemnification and a certificate of liability of insurance were included and all matters were in order according to McMurray.

1:30 PM **Motion:** Special Event Resource Request for the Spudman Triathlon, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

- d. A letter will be sent out by McMurray regarding the approval and accompanying costs.

10) 1:31 PM Execute Tower Space rental agreement with Campbell Land, LC

- a. Abenroth explained this contract between Campbell Land, LC and the County who desires to lease space on their tower at Sweetzer Summit for a transmitter and equipment. He drafted the agreement and recommended the Board enter into this contract which already has been signed by Ben Campbell of Campbell Land, LC.
- b. More tower coverage for communications is needed in that part of the County according to Abenroth.
- c. The agreement was drafted by Abenroth.

1:32 PM **Motion:** Execution of the tower space rental agreement with Campbell Land, LC, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

11) 2:33 PM Set hearing for Application 2017-12 CU/CAFO

- a. McMurray said Resolution No. 2018-02 is a recommendation from the Planning and Zoning Board for siting of a CAFO.
- b. The applicant had other matters come up and has asked that it not be set for a hearing yet.
- c. Darrington said he would have to recuse himself regarding this CAFO. He further stated that the applicant was very concerned that required preparations for presentation to the Board was pure duplication of what was presented to the Planning and Zoning Commission. That Commission had no problems with the application and subsequent approval.
- d. McMurray was asked what additional requirements there would be. He referred to items in the code recently amended at the recommendation of Cassia County's legal counsel, Spink Butler. That cites in concert with Idaho Code that the siting for a CAFO be done by the governing board, the County Commissioners. The hearing before Planning and Zoning is for them to make recommendations and then it is to go before the Board for a second hearing to present the same things. If there were items dealt with at the recommendation stage, they could be brought



in as far as changes or information before the County Commissioners. He further stated that the notification process must be followed the same as the original hearing.

- e. Darrington reiterated it is just pure duplication of what was done with Planning and Zoning. He felt that should be cleaned up somehow. McMurray said he thought the Board could do is change the code and just drop Planning and Zoning out of CAFO matters.
- f. Darrington said if Planning and Zoning has found no problem at all, there is likely little chance the Commissioners would want to change anything. McMurray said he imagined that would be the case but there could be something that would erupt between the two hearings and folks could bring in other issues.
- g. It was brought up there would be negligible additional costs for publications and mailings to the applicant.
- h. Kunau said they should look at just eliminating Planning and Zoning in the process. Darrington said the Board should seriously look at taking that away from Planning and Zoning so they have to only go through this process one time. He said a specialist had been hired to work up the plan with numerous hours just to complete the overwhelming paperwork. To face all that a second time did not make sense to Darrington. He did not clearly understand that when they amended the Planning and Zoning Code. He said that he felt this is what Mr. Gibby had talked about in saying we make it too complicated.
- i. Kunau said there is really no legitimacy to what Planning and Zoning does where they are not making a decision anyway. They are just giving the Board advice saying it meets all the criteria.
- j. Darrington asked for McMurray to give further thought to the matter and they would discuss it at the next Board meeting again.

12) 2:45 PM Review and approve 9-1-1 Advisory Committee Recommendations

- a. Amend Bylaws to clarify language, clarify payment of expenditures procedures, adjust annual meeting date, Execute Res. No. 2018-002
  - i. Proposed Resolution No. 2018-002 is to amend bylaws of 9-1-1 Advisory Committee to include:
    - 1. Added to duties the advising of the Board of Commissioners regarding rural addresses and major purchases.
    - 2. Approve expenditures for 9-1-1 purchases and expenses that are less than \$10,000.00 and more than \$1,000.00 unless a 9-1-1 Committee member desires a hearing on the matter in an open meeting. If after five days following notice there is no requested hearing of a committee member, the expenditure would be deemed to be approved.
    - 3. Routine or other expenditures less than \$1,000.00 if recommended by the 9-1-1 Coordinator or Assistant Coordinator may be approved without action of the committee. An example of a routine expenditure is to Shawn Dooney from Zuercher Technologies, who is their source that advises them regarding telephone line issues according to Kent Searle, 9-1-1 Coordinator.
    - 4. Their annual meeting be held in the month of March annually to review their budget and then meetings as needed.

5. Changes to coincide with statute change with open meeting law.

2:52 PM **Motion:** Resolution No. 2018-002 regarding changes in the 9-1-1 Advisory Committee By-Laws, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

b. Approve purchase of UPS units for Dispatch

- i. McMurray said furniture is worn out in dispatch and as part of that replacement desire to replace the UPS units. They found through recent power outages that the generator didn't power up quickly enough which left dispatch down. He expressed concern of the liability presented.
- ii. Three dispatch positions and backroom equipment each need to have UPS units. The cost of each unit is \$4,600.00 with a total cost of \$18,400.00. With installation costs at \$4,000.00, the total is \$22,400.00. As it exceeds \$10,000.00, it was brought before the Board for approval.
- iii. Kunau asked if this is the first quote accepted or if they had looked at other vendors. He also asked who the bid was from.
- iv. 9-1-1 Coordinator Kent Searle said they had worked on this for several months. They talked to their fire representative Winn Osterhout about it. They also talked to All Wireless Communication's IT person who works with these a lot and he recommended certain specifications. Electrician Travis Worthington who installed their generator wiring came up with prices for comparison. His person that services these units is out of Salt Lake.
- v. Searle said these units are monitored and if there is a problem, they are sent an email. The problem is that their UPS units currently are under each computer and no one wants to go under the computers and check them so currently they are not checked. When they have a power outage, that's when they find out which ones are bad. The units are in a room behind the dispatch center and they can see that each unit is charged. PMT has one in their radio room and it is really nice. You just walk in there and can see all the systems are fine.
- vi. These units are twice as large as they need to be, so if they were to lose one completely, it is just a matter of plugging into it which gives them the redundancy they need according to Searle. He said it is terrible if the power goes off and it usually is when dispatch is the busiest. This also cleans up the mess there. They want to do this before the desks are replaced so it is a clean change.
- vii. He said they have done a lot of looking and they might be found cheaper. Kunau said on all hardware purchases, we may have a comfort zone with who we want to buy from but can find after the fact we paid a higher cost than necessary. Searle said he appreciates that, but they really looked at a couple of different sources and they feel really good about it. The committee looked at it and recommended they get it done.
- viii. Searle said there is funding in the 9-1-1 Fund to cover these proposed expenditures.

2:57 PM **Motion:** Acceptance of the UPS Unit bids, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

- c. Reappoint committee members and coordinator
  - i. Committee members' terms are for four-year. Those who are up include Kerry McMurray, Todd Quast who is the GIS mapping representative, and Mike Lewis who is the EMS representative.
  - ii. The recommendations of the committee were that all three be reappointed.
  - iii. The Coordinator is a two-year term and it was recommended that Kent Searle be reappointed as 9-1-1 Coordinator.

2:58 PM **Motion:** Reappoint Committee members and Coordinator for the 9-1-1 Committee as presented, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

13) 2:58 PM NuQuo Services agreement, execute amended agreement

- a. An agreement was signed a few weeks ago. However, the new agreement deals with the County's purchases of copiers and printers.
- b. The new agreement also contemplates that we would do the financing of copiers and printers.
- c. NuQuo asked for an 18-month contract for the first contract.

3:00 PM **Motion:** Acceptance of the NuQuo Services Agreement, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

14) 3:07 PM Approve minutes

3:07 PM **Motion and Action:** Approve minutes from 2/12/2018, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

15) 3:07 PM Approve payables

- a. Darrington commented on a software update from Stephenson's that cost \$400.00 that could be bought on the open market for about \$50.00.
- b. Larsen said they needed the professional version of Adobe Acrobat and he asked Ben Stephenson to update that for them. He said Deputy Auditor Caitlin Reynaga commented on that as she was preparing payables and asked why it cost \$400.00 when her update was only about \$50.00

3:09 PM **Motion and Action:** Approve payables dated 2/26/2018, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.  
Motion passed unanimously.

#### **UNFINISHED BUSINESS AGENDA ITEMS**

16) 3:01 PM Password Policy follow-up

- a. Larsen explained that he brought forward to the Board a year and a half ago the prospects of a HIPAA Electronic Public Health Security Rule Compliance Plan. McMurray has been working on that but a stumbling block for that is we have no Password Policy.
- b. He stressed the importance some time ago that we need that HIPAA policy in place to avoid some potential critical consequences.
- c. Larsen put together a proposed policy that is just a skeleton and is a simple password policy that could be changed if needed by the Board at any time. His recommendation to the Board was to not delay establishment of that policy so the HIPAA policy could be put into place without further postponement. It puts in place a policy evidencing an element of safety as required for the HIPAA policy.

3:05 PM **Motion:** Accept Password Policy as presented, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.  
Motion passed unanimously.

17) 3:06 PM HIPAA Electronic Public Health Security Rule Compliance Plan follow-up

- a. The password policy implementation was primarily to facilitate having the HIPAA Compliance Plan in place according to Larsen.
- b. Darrington said if we are not compliant right now, we need to get it going.
- c. Kunau asked McMurray if he was about completed with the HIPAA Compliance Plan except for the Password Policy. He said he was pretty close. Kunau asked for that to be completed in the next couple of weeks.

#### **SCHEDULED AGENDA ITEMS**

18) 9:46 AM Department Head Meeting

- a. Michael Ottley – Weed and Pest Control
  - i. Ottley discussed ongoing discussion with BLM. He said they might supply the chemicals and the labor will come from Weed and Pest employees. They will likely only hit hot spots rather than a task-oriented gridding approach. The changes are due to funding issues. They will just go to an area and do a quick sweep of critical areas to keep problems at bay.
  - ii. Darrington said they have analyzed what has been spent to outside vendors to spray county property. They wanted Ottley to consider doing that where they have the equipment. He expressed concern with contamination with chemicals he uses that would harm the lawns, flower beds, and bushes. Ottley suggested they could purchase a



tank that is only used for purposes related to County property. He said a big issue for him is the time he has available.

- iii. Kunau brought up projects that could be done at the fairgrounds.
- iv. The board asked Ottley to look further into the matter.
- v. Ottley said he wouldn't jeopardize his license by spraying the parking lot to the south of the courthouse as it could drift into the trees and kill them.
- vi. Kunau said Gordon Edwards had sprayed some of the weeds when asked. Ottley said he has offered chemical to Craig Munoz to spray weeds at County properties.
- vii. The repaired sewer drain at their shop has been working so far according to Ottley.
- viii. Kunau said if they do cut back on BLM funding, the County could use in-house funding to spray County properties.
- ix. Creation of Area for Noxious Weed Eradication
- x. Designation of Noxious Weeds and Manner of Eradication

9:57 AM **Motion:** Acceptance of the Notice to Comply with the Extermination of Noxious Weeds and also creating an area for Extermination of Noxious Weeds and designating what are noxious weeds and providing a manner for eradication as presented, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

- xi. Ottley also reported on their preparations for the fall.
- b. Laura Greener – Treasurer's Office
  - i. Greener presented the Treasurer's Cash.
  - ii. She reported they are tracking below budgeted expenditures.
  - iii. They have one tax deed sale in process and a hearing date has tentatively been set should it go.
  - iv. Two warrants of distraint have also been issued.
- c. Amber Prewitt – Adult Misdemeanor Probation
  - i. Prewitt reported on their probationer census.
  - ii. Their budget is right at their percentage for the year gone by. Their building line is way over due to their move to the new facility.
  - iii. They are at the same place with revenues as they are with the expenses and are working on getting comp times down.
  - iv. Darrington indicated that the Board is considering limitations with comp time.
  - v. Prewitt won't be present at the next department head meeting as she will be at training.
  - vi. Darrington asked about uniform purchases. Prewitt said she has budgeted about \$1,200.00 this year for those purchases
- d. Joel Packham – Extension Agent
  - i. Packham reported on his budget being in line.
  - ii. They are working on an MOU with the Fair Board.
  - iii. He has finished estate planning classes in three different locations.
  - iv. Crop classes are ready to get started in three locations and a grant will take care of most of the travel.



- v. 4-H Cooking classes are ongoing and they are preparing for spring projects. They are partnering with Twin Falls for that.
- vi. The beef weigh-in will be on 3/10/2018 which will involve over 100 steers.
- vii. They are working on lowering comp time and vacation.
- e. Craig Rinehart – Coroner
  - i. The idea of Twin Falls getting a new pathologist has been dropped. They do not want Ada County upset at them.
  - ii. They are looking to get a pathologist in Pocatello to participate with for autopsies.
- f. Darrington – Road and Bridge
  - i. Darrington reported that snow are plows out and so he reported for Sam Adams.
  - ii. They have received grant funding and are working on additional grants.
  - iii. The Office of Emergency Management personnel went with Adams and with U.S. Forest Service personnel to review roads.
  - iv. Bill Gilson from Box Elder has been working with them regarding funding for the roads they maintain for Cassia County.
  - v. Grant funding for the gravel project with the E-Y Road has been received.
  - vi. The roads are in better shape than they have been for some time.
  - vii. Sam researched cell phones and they may change their service to Sprint.
  - viii. Reserve funds that was used for damage repair from flooding have all been restored.
- g. Dwight Davis – Assessor (not present)
- h. Joe Larsen – Clerk
  - i. Larsen reported that early vote and absentee voting began today for the next two weeks for the 3/13/2018 Consolidate Election involving the Cassia School District supplemental levy. All precincts will be involved with this election.
  - ii. The Supreme Courts Odyssey implementation is in Wave 2 right now in northern Idaho. Services to Cassia County for issues will now be limited. There are still a number of issues that need to be resolved with software anomalies even though the courts and the Auditor’s Office is now in balance after four months.
  - iii. Computer Arts, Inc. (CAI) rollout with the Recorder’s Office is coming up soon. There is a substantial data migration to prepare for that.
  - iv. Larsen said line items have been substantially pared down from our current system to a more intuitive system with CAI. The bulk of the financial software is for Auditor’s Office functions, but once we are set up, CAI will work with the Treasurer’s Office for their balancing functions.
  - v. Larsen updated 22 computers used in the Elections Department that are no longer needed with the new electronic pollbooks in place. He has upgraded all of them and has distributed them for repurposing with the Fair Board, Extension Office, Mail Room, and Law Enforcement. Minimal costs for upgrade of those computers were approved to be paid out of the County IT budget.
- i. Doug Abenroth – Prosecuting Attorney
  - i. Abenroth reported on being in line with his budget year-to-date.
  - ii. He will not be here for the Department Head Meeting the fourth week of March as it is during Spring Break.
- j. Jay Heward – Sheriff

- i. Heward expressed support for holding comp hours to a 40-hour cap.
  - ii. He asked about using County Snowmobile money for a restroom to be put in at the warming hut in Heglar.
  - iii. Kunau said the restroom has already been arranged for and will be built.
  - iv. Heward reported on his budgets and that he is under in all areas.
- k. George Warrell – Mini-Cassia Criminal Justice Center
  - i. Warrell reported on the current jail census and the budget.
  - ii. They are down three employees and they are ready to fill two of the three openings.
- l. Kerry Mc Murray – Administrator
  - i. McMurray reported that Planning and Zoning has signed off on three resolutions.
  - ii. His budgets are under except for the building budget for repairs and revenues are all looking good.
  - iii. The January 2018 building report was provided to the board.

19) 1:33 PM Executive Session (for the purpose of discussing indigent matters)

1:34 PM **Motion:** To consider records that are exempt from public disclosure for the purpose of evaluating indigent recommendations, **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d) and (b), **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau - Chair.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 2).

**Yes:** Tim Darrington - Member, Bob Kunau - Chair.

2:32 PM **Motion:** Recommendations of the Social Services Director regarding indigent matters, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

2:32 PM **Motion:** Implement the actions for the County Administrator Department, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.

Motion passed unanimously.

20) 11:04 AM East and West Cassia Soil Conservation District request for funding

- a. A written report from both Soil Conservation Districts was provided to the board.
- b. Reports and activities of the districts were presented by Mark Webb.
- c. Appreciation was expressed by Webb to the Board and the County for their support and they requested historical funding from the County.
- d. Richard Kunau reported that dairyman Jordan Searle was appointed as a new Board member.
- e. He stated that a lot of their activities are combined with Minidoka County's soil district.
- f. Madi Patterson reviewed the operations of the boat inspection at the Cottrell Watercraft Inspection Station. They have support from ISP and local law enforcement and have had some watercraft that did have live mussel infestation. Their compliance rate is second to last in the State as they have many that do not stop as they are required.
- g. West Cassia is in their first year of operating the Cottrell station which is now operating for 24 hours a day.
- h. Sheriff Heward said he does not have the manpower to staff a deputy at the checking station.

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- i. Each District requested and the Board agreed to consider \$5,000.00 for each district for the FY2019. Residual funds are available from the County's operation of boat inspections years ago that may be able to be used for their needs by motion of the Board.

21) 11:23 AM Water Quality and Economic Sections of the Coordinated Water Resource Management Plan Hearing

- a. Bob Muffley expressed appreciation to the representatives of Cassia County who serve on the Mid Snake Water Resource Board.
- b. Muffley pointed out that nitrite and phosphorous levels are increasing in well water.
- c. He reported that well recharging efforts were ongoing.
- d. Invasive species continue as a critical threat to the aquifer.
- e. Muffley discussed changes in their documents presented for approval. Some concerns involve what he characterized as conflicts in requirements between DEQ and the Department of Agriculture. He said there appears to be confusion there.
- f. Source water protection concerns were addressed in some pages of the new management plan to assure protection of all wells in the counties for zoning changes and not just cities.
- g. Mid Snake Board member and University of Idaho Extension Educator Steven Heins stressed the importance of well water supply to agriculture to the Magic Valley. He also stressed the overall effect to the economy with water restrictions to agriculture.
- h. Kunau asked for any public comments on the proposed plan and there were none.

11:51 AM **Motion:** Closing of the hearing of the Coordinated Water Resource Management Plan, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.  
Motion passed unanimously.

11:51 AM **Motion:** Acceptance of the Coordinated Water Resource Management Plan as presented, **Action:** Approve, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau, Chair.  
Motion passed unanimously.

22) 11:52 AM Update of the Idaho Public Defense Commission with Regional Coordinator, Brianne H. McCoy, J.D.

- a. McCoy stressed the importance of having a defense attorney following a client all the way through their case.
- b. A place at the jail for the defendant and defense attorney to meet is critical.
- c. McCoy discussed continuing education requirements of all defense attorneys to remain on the public defense roster.
- d. First appearances before a judge must include an attorney present. She said it is difficult the way judges handle the cases. That was a big point in the lawsuit.
- e. Grant funds can be in jeopardy if there is willful non-compliance.
- f. Standards enforcement is critical from the Idaho Public Defense Commission.
- g. The new rules will include that investigators will need to be provided for defense attorneys for misdemeanor and felony cases.

- h. A workload study took place with Boise State University. Standards will be established with a maximum number of hours for each defense attorney. The legislature will be approached to establish a law to adopt that standard. She advised that the County follow that as it may have an impact on costs to the County.
- i. Grant applications are coming forward and will be more detailed. The deadline for completing those grants will be 6/1/2018.
- j. The Extraordinary Litigation Fund (ELF) money is available for costs that are unique to a case. They are working to establish that an application can be presented retroactively for services rendered.
- k. Byington discussed the additional workload that will be created by having a defense attorney present during arraignments.

23) 12:09 PM United States Forest Service (USFS)/Bureau of Land Management (BLM) Report

- a. Ken Crane – BLM Burley Office Field Manager
  - i. Crane said they will be going away from agreements and moving to a contract with the Weed and Pest Department for weed eradication on BLM grounds.
  - ii. BLM does not have a budget out yet so they will have to wait to determine the contract.
  - iii. Prioritization of projects is important according to Crane. He said they desire to maintain the status quo as to how BLM has operated with Cassia County as there has always been a great relationship there.
  - iv. The Burley Landscape Two Juniper Project is ready for a decision later this spring. Crane will discuss treatment areas at the next meeting if the Board desires.
  - v. Areas of recent wildfires have been re-seeded and burned trees were masticated.
  - vi. Darrington discussed with Crane road erosion issues and assistance from BLM with some roads adjoining roads maintained by the County.
- b. Loren Poppert – USFS District Ranger
  - i. Poppert updated the Board on the Goose Creek Habitat Restoration project to take juniper out of the area to assist the sage grouse habitat. The public comment period is about to end. They are looking at a September or October implementation
  - ii. The Black Pine Exploration Project is currently in process with test drills. A draft environmental assessment should be out in June.
  - iii. They are working with grazing permittees for implementation that will hopefully have the least amount of impact.
  - iv. They are working with the Snowmobile Advisory Group in regards to the new snowmobile warming hut in Sublett, which is not owned by the Forest Service. They are working on insurance for liability and property coverage for that warming hut and there continues to be issues regarding who bears that liability.

24) 12:29 PM Lunch Recess

25) 1:18 PM Back in Session

26) 1:18 PM Discuss fee waiver request of the City of Albion at the Albion roll-off station – Mayor Sharon Hardy-Mills

- a. Albion Mayor, Sharon Hardy-Mills referred to a letter they received regarding the assessment of a fee for pickup loads of trash left at the Albion roll-off station.



- b. She said it is a problem to the City of Albion in that they are taxed again after paying assessed fees for solid waste.
- c. Abenroth said that Josh Bartlome from the Southern Idaho Solid Waste (SISW) had no objection with the fee waiver for the City of Albion as requested.
- d. It was determined that Christensen and Bartlome should weigh in on the matter.
- e. Abenroth said cities involved need to be talked about and the matter should be clarified when Christensen is present where he is the president and a board member of SISW.

27) 1:23 PM Discuss IT Advisory Committee Recommendations

- a. Karen Shaw presented on behalf of the IT Advisory Committee. She pointed out that our IT representatives, Stephenson's, are here for part of a day a week most weeks and do all other services remotely.
- b. With current threats, she said the Committee has recommended that we have an onsite person available 24-hours a day. Stephenson's proposal was such that hiring our own IT person would be in the best interest of Cassia County for a number of reasons.
- c. She said the Committee also recommended a contract with Stephenson's be formulated for the higher IT needs with costs and needs being clearly defined where that has never been the case.
- d. Darrington desired to further address the issue and bring it back for discussion of the Board.

28) 3:10 PM Adjourn

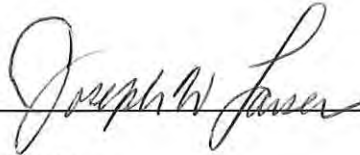
3:10 PM **Motion and Action:** Adjourn, **Moved by** Tim Darrington - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

  
\_\_\_\_\_

Bob Kunau, Chair

CLERK OF THE BOARD:

  
\_\_\_\_\_

Joseph W. Larsen

## COUNTY EXPENDITURES ATTACHMENT

**COUNTY EXPENDITURES**

**2/26/2018**

	<i>DEPARTMENT</i>	<i>FUND/DEPT</i>	<i>AMOUNT</i>
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$875.85
	AUDITOR & RECORDER	104.402	\$622.20
	TREASURER	104.404	\$314.17
	ASSESSOR	104.405	\$0.00
	PUBLIC DEFENDER	104.408	\$1,475.45
	AGRICULTURAL EXTENSION	104.410	\$0.00
	COUNTY BUILDING	104.411	\$97.62
	JUDICIAL CENTER	104.412	\$0.00
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$412.92
	GENERAL	104.415	\$570.53
	CIVIL DEFENSE	104.416	\$303.22
	COUNTY ELECTIONS	104.417	\$0.00
	LAW ENFORCEMENT BUILDING	104.418	\$75.17
	COUNTY ADMINISTRATION	104.419	\$673.75
VETERANS SERVICE OFFICER	104.421	\$0.00	
<b>CURRENT EXPENSE FUND TOTAL</b>			<b>\$5,420.88</b>
<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$0.00
	CONFLICT INDIGENT DEFENDER	105.504	\$2,157.50
	CASSIA COUNTY COURTS	106.602	\$844.62
	COUNTY ROAD & BRIDGE	107.707	\$3,300.66
	WEED & PEST	108.708	\$415.96
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$17,450.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$14,000.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$0.00
	9-1-1 COMMUNICATIONS	115.715	\$4,500.25
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$64.31
	ASSESSOR TRUST	123.323	\$0.00
	K-9 TRUST	128.328	\$0.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$9,600.00
	ADULT MISDEMEANOR PROBATION TRUST	149.349	\$74.00
	ADULT MISDEMEANOR PROBATION	149.749	\$7,698.44
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00
	WIDOW BENEFIT TRUST	198.798	\$0.00
<b>DEDICATED FUNDS TOTAL</b>			<b>\$60,105.74</b>
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	MINI-CASSIA JUVENILE PROBATION	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$979.30
	CORONER	130.809	\$1,395.65
	SHERIFF - PATROL	130.821	\$688.73
	SHERIFF - INVESTIGATIONS	130.822	\$265.20
	SHERIFF - DISPATCH	130.823	\$407.58
	SHERIFF - ADMINISTRATION	130.824	\$983.83
	MINI-CASSIA CRIMINAL JUSTICE CENTER	130.827	\$35,899.07
	MINI-CASSIA JUVENILE DETENTION CENTER	130.828	\$0.00
	SHERIFF - PATROL (City of Burley)	130.851	\$1,170.05
	SHERIFF - INVESTIGATIONS (City of Burley)	130.853	\$1,235.46
SHERIFF - ADMINISTRATION (City of Burley)	130.854	\$177.55	
<b>JUSTICE FUND TOTAL</b>			<b>\$43,202.42</b>
<b>TOTAL EXPENDITURES</b>			<b>\$108,729.04</b>



## ATTENDANCE LOG ATTACHMENT

# Cassia County Commissioner Meeting

## Attendance Log

Date: 2-26-2018

1 of 1

	<b>NAME (Please Print)</b>	<b>TOWN</b>	<b>REPRESENTING</b>
1.	LEONARD BECK	Burley	Myself
2.	Michael T. Otley	ELSA	CCWC
3.	Joel Lamborn	Declo	Uaf T
4.	Jay Howard	County	S.O.
5.	George W. Russell	Oakley	CCSO
6.	Laura Arund	Burley	Treasurer
7.	Kent Seare	Burley	Self
8.	Amber Prewitt	Burley	Probation
9.	Craig Pinehart	Burley	Coverer
10.	Cherlin	Burley	SD 151
11.	Debbie Gratchfield	Burley	Sub dist
12.	Gaylen Smyer	Burley	Sub dist
13.	Steven Hines	Jerome	WI Extension
14.	Bob Muffley	wandell	Mt. Snake Regional Water Resource Commission
15.	Brent Stoker	Burley	SWCTD
16.	Megan Howard	Burley	East/West Cassia SWCD
17.	Madlyn Patterson	Burley	West Cassia SWCD
18.	Richard Kumaw	Declo	West Cassia SWCD
19.	Mark A Webb	Burley	East Cassia SWCD
20.	Dennis Byington	Burley	Public Defender Office
21.	Ken Cram	Burley	BLM
22.	Joren Pappert	"	USFS
23.	Karen Shaw	Burley	Cassia County (IT Committee)
24.	Sharon Hardy Mills	Albion	City of Albion